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## **Narragansett High School PTO Meeting**

**Tuesday, September 27<sup>th</sup>, 2022**  
**NHS Media Center**  
**Meeting Minutes**

- Call to Order (Kae Melanson Carlsson, Secretary) 7pm
  - Alisha, Aimee, Cassie, Keleigh, Laurie, Kristen, Ronnee, Kae
- Welcome & Introductions
- Review Minutes: May 5<sup>th</sup>, 2022 Meeting (Kae MC, Secretary) Skipped
- Treasurer Report (Kristen Gilbride, Treasurer)
  - ~\$2,647.79
- PTO Previous Year Review (Kristen Gilbride, Treasurer)
  - Support senior project, prom bus, chorus travel, senior scholarship & gifts, faculty & staff appreciation, etc.
- Mariner Marketplace
  - Need to contact vendors (~40 to be viable)
  - Potentially ask contributions for raffles / food
  - Ask MJ Kanzcet, Jane Edmonds (Sr. Mom), Joyce Huntly
  - Kae will forward emails from vendors to Cassie along with the 2019 forms
  - Need fire marshal onsite & approval of set up
  - Cassie = Chair; Laurie = Assist
  - Will need volunteers on the day of event
  - Ronnee will find box
  - Sell NHS gear (?), food, potential raffles &/or silent auctions
  - Vendors need tax IDs
  - Kae will assist with Thank you Committee
- PTO email updates (Kae MC, Secretary)
  - Mostly interested vendors

- Open Positions 22-23 and Teacher Representation
  - Teacher liaison, Student representative: Ronnee will talk to Becky (student council perhaps too)
  - President: Kae
  - Vice-President: still vacant
  - Co-Secretaries: Ronnee (emails & post); Keleigh (notes)
  - Treasure: still vacant (Kristen will train whoever becomes new/Co-Treasurer)
  - Mariner Market Place Chair: Cassie
  - Beach Blanket Bidding NHS Chair = Laurie & Aimee Co-Chairs
    - (Keliagh will assist but not chair)
    - Ronnee will contact Denise Corson & Belinda Harrison
    - Keleigh has “please” letter
    - Kae assist with Thank you Committee (has letters, etc.)
  - Faculty & Staff Appreciation Chair: still vacant, but can be filled in January
- Membership Drive
  - Open House October 20<sup>th</sup> (Thursday): still need PTO person for table
  - Kae will put all member interest forms into excel file & share with officers
- Other fund-raising ideas
 

**Funny for Funds (Feb/March) (maybe include silent auction/ raffle)**

  - NHS Gear (not same as Boosters) Ronnee will ask Belinda
- Beach Blanket Bidding
  - Representatives from all schools
  - Mindy Kerr (NPS PTO President):
  - Booking a date for Dunes Club (tentatively June 23<sup>rd</sup> 2023)
- Future Meetings Dates: September 27<sup>th</sup>, October 13<sup>th</sup> (MMP planning), November 9<sup>th</sup> (pre-MMP), January 19<sup>th</sup>, March 9<sup>th</sup>, May 11<sup>th</sup>
  - Hybrid perhaps?
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